



# RAMJAS INTERNATIONAL SCHOOL

## R. K. PURAM, NEW DELHI

Circular No. : RIS/2025/7/003

10 July 2025

Dear Parents,

This is in continuation to the circulars issued earlier, **it is once again reiterated that no child will be allowed to take a half-day leave or leave early during school hours.** If your ward has any medical appointments, family engagements, or other commitments, you are kindly requested to plan for a full-day leave in advance.

This policy has been implemented to ensure the safety and security of all students and to streamline administrative processes. Adherence to this policy will help us maintain a secure and well-organized environment for your children.

We appreciate your cooperation and understanding in this matter.

With regards

Ms. Richa Sharma

Principal